**Charity Arts Volunteer –Arts & Heritage Volunteer**

**Team: Arts Programme/Arts Officer**

**Where: Sutton & Chelsea**

**When: 1 day per week (Monday – Friday, 09:00 – 17:00)**

The Royal Marsden is the largest and most comprehensive cancer centre in Europe, treating over 50,000 NHS and private patients every year. It is a centre of excellence with an international reputation for ground-breaking research and pioneering the very latest in cancer treatments and technologies, as well as specialising in cancer diagnosis and [education](http://royalmarsdenschool.ac.uk/).

The Royal Marsden Cancer Charity raises money solely to support The Royal Marsden. From funding state-of-the-art equipment and ground-breaking research, to creating the best patient environments, we never stop looking for ways to improve the lives of people affected by cancer. We simply wouldn’t be able to do this without the passionate commitment of our volunteers.

We are looking for one new volunteer to help with our new Arts Programme at both our Sutton & Chelsea sites.

**Arts & Heritage Volunteer**

We have a growing collection of historic artefacts and archive material across our hospital sites and are looking for someone to help us support its conservation and dissemination. This is an ideal role if you are looking to learn more about managing archival material in hospitals. You will also assist with projects around the culture and heritage of our hospitals, including accessing through creative exhibitions and activities. If you are a proactive individual who could help us manage our audio-visual heritage archive, this is the role for you.

**Tasks for these roles include:**

* Being an ambassador for The Royal Marsden Cancer Charity
* Assisting the Arts Officer with managing a new heritage archive
* Helping with all aspects of accessing the cultural archive, including organising events and gaining feedback
* Liaising with Charity team to stay up to date on Charity information and activities
* Referring members of the public to the Charity team

**We are looking for people who:**

* Are experienced in arts, culture and/or heritage administration
* Are friendly and happy to chat to members of the public
* Are experienced in line with the role requirements
* Are committed and reliable
* Are passionate about making a difference to cancer patients

**You’re Availability:**

* We would prefer it if you are able to volunteer with us for a minimum of 3-6 months

**What we can offer you:**

* Induction training
* On-going support to gain new skills and experience
* Regular e-news updates about the Charity
* The opportunity to meet other volunteers through forums and events
* Experience of working in the charity sector

**What to do if you are interested:** Email volunteering@rmhn.nhs.uk for an application form